



BS/EACD PERMIT MINOR AMENDMENT APPLICATION CHECKLIST

This checklist is intended to facilitate the submittal of information required for a minor amendment application to increase the permitted volume of a District pumpage permit. This guidance is based on the requirements outlined in the District's Rules and Bylaws Rule 3-1.9.D. Please note that the District may require information in addition to the following to facilitate the evaluation of the application. Provide the following information with the completed District "Permit Application Form" and provide a checkmark indicating the information described has been provided.

Minor amendment applications must include a detailed justification for the increase including:

- Analysis of average daily, weekly, and/or monthly water usage and pumpage records
- A breakdown by types of use (domestic, commercial, irrigation, industrial, etc.)
- Estimated or calculated per capita and/or household consumption
- An explanation of increased demands or system growth
- Anticipated pumpage needs
- Local water use trends
- Conservation practices in effect
- A revised UCP and UDCP
- Information about current procedures to locate and repair leaks and the system's current percentage of line loss.
- A current hydrogeological report *

* In accordance with Rule 3-1.9(E)&(F), Permittees with annual permitted pumpage volumes greater than 12,000,000 gallons requesting multiple minor amendment pumpage increases that total more than 20% of the permitted pumpage volume of the fiscal year three years prior to the most recent amendment may be required to submit a current hydrogeological report to the District office. Permittees may also be required to submit the report at the General Manager's discretion based on aquifer condition, type of modification, status of adjacent wells, local water use trends, and other aquifer management considerations. Please contact the District for assistance in determining whether this requirement applies.